

# Agent Application Form



## 1.0 Applicant

2022.11.25

### 1.1. Detailed information for internal use.

Name :

.....  
Full name of agent, real owner and/or manager in the case of a company.

Corporate ID \* :

.....

Address :

.....  
The address of the office where business of the Agent is actually conducted (company office, home office, etc.) and documentation is physically kept.

Street address :

.....

Town/City :

.....

State & Postcode :

.....

Country :

.....

Telephone :

.....

E-mail :

.....

\*) if applicable

**Proof of applicant's identity must be provided if the applicant does not have an Icelandic social security number (kennitala); for example: photo of the applicant holding his/her passport open on the main page, drivers licence, a new extract from the relevant official corporate trade registry including information on beneficial owner / responsible agent, or equivalent. The Applicant authorizes ISNIC to verify and store all documentation for further use.**

1.2. The above registered party hereby applies to be granted an Agent status and listed as such with ISNIC. The Agent agrees to the following terms and conditions of registering .IS domains with ISNIC:

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## 2.0 Agent Obligations

2.1. The Agent manages the registration of .IS domains on behalf of registrants (i.e. the domain holders). The Agent is responsible for:

- a. the contact information provided being true and complete,
- b. the domain registration conforming to Act No. 54/2021 and ISNIC's registration terms at all times.

2.2. The Agent is obliged to cooperate with relevant Icelandic authorities within the confines of Icelandic law.

2.3. The Agent is obliged to respond within three (3) days to abuse reports related to domains managed by the Agent, received directly or forwarded by ISNIC to the e-mail address specified.

2.4. The Agent shall inform their customers of ISNIC's terms and conditions. Specifically that ISNIC reserves the right to revoke domains that are registered with insufficient, wrong or misleading contact information. It is the Agent's responsibility to maintain current and correct contact information on all .is-domains they register.

2.5. The Agent represent the registrants and manages the domain's registration. The Agent shall conduct all correspondence and communication with ISNIC on behalf of Agent's customers. The Agent shall make sure that the contract with their customers stipulates such representation.

2.6. The Agent will be listed on the ISNIC website as an agent with sufficient contact details.

2.7. The Agent shall be registered as the domain's administrative and billing contact. Please specify below the ISNIC "NIC-handle" to be used for this purpose:

NIC-handle :

.....

2.8. Public contact information for the Agent, which will be published (along with the NIC-handle specified above) on the list of agents on ISNIC website. It is mandatory to publish the name and e-mail address of the agent. This form (below) can be left blank, then the name and e-mail information from point 1.1 above will be published on ISNIC's website.

Name :

.....

Street address :

.....

Town/City :

.....



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State & Postcode : .....

Country : .....

Telephone : .....

E-mail : .....

Website : .....

## 3.0 Service Fee

3.1. The Agent agrees to pay a yearly service fee according to the current ISNIC tariff. See [www.isnic.is/en/payments/tariff](http://www.isnic.is/en/payments/tariff).

3.2. The agent status will be suspended without further notice if service fee is not remitted to ISNIC within 30 days past due date.

## 4.0. Confidentiality

4.1. The Agent shall maintain the confidentiality of its communications with ISNIC and may not assign its rights or obligations under this Agreement to a third party without ISNIC's prior written consent.

## 5.0. Term and Termination

5.1. The Agent can terminate the agent status at any time, but no refund of the remaining fee will be made. Termination shall be made in writing.

5.2. If the Agent fails to fulfill his/her obligations, and has not rectified such a failure within 30 days, ISNIC has the right to terminate the agent status immediately and remove agents name from the list of Agents without refund.

5.3. In the case of Agent status termination, for whatever reason (including death and bankruptcy), all domains under management by the Agent are locked until a new registrant or a new Agent is known.

5.4. The Agent may provide registration information (including, specifically, telephone numbers and e-mail addresses) for each such domain, in order to facilitate an orderly transfer from the Agent to specific registrants previously represented by the Agent.

5.5. Domains that are not orderly transferred to new registrants over a period of 30 days from the moment of termination of agent status are made inactive in ISNIC's registration system, and will automatically be removed from the .IS Zone, if not renewed before the end



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of their validity period.

5.6 The Agent shall inform the registrants of these terms.

## 6.0 Additional technical services

6.1. If the Agent is providing additional technical services — namely, DNS hosting — to the registrants, the Agent shall also separately submit a filled-out and signed the DNS Hosting Provider Application Form: [www.isnic.is/forms/isnic\\_isp\\_en.pdf](http://www.isnic.is/forms/isnic_isp_en.pdf).

## Signature of authorised signatory

Place and date :

.....

Agent name :

.....

Signature :

.....

Full name :

.....

Kennitala :

.....

(or other id-number if applicable)

**Proof of signatory's identity must be provided if the applicant does not have an Icelandic social security number; for example: photo of the person with their valid passport, a recent extract from the relevant official corporate trade registry, or equivalent. The Applicant authorizes ISNIC to verify and store the documentation.**

Please send the completed form by email to [isnic@isnic.is](mailto:isnic@isnic.is).

